



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, February 25, 2013**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:01 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

D. Approval of Agenda.

ACTION: Motion to approve agenda (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 35115 to 35116 + electronic totaling \$16,848.63 and Checks 35117 to 35147 totaling \$65,121.74.

ACTION: Motion to approve the consent agenda (Marshall/Mulinix). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Councilmember Mulinix mentioned that the Park and Recreation Commission have begun work on the fishing derby.

2. Council Reports

- a. Councilmember Jensen attended the water system workshop and special meeting.
- b. Councilmember Mulinix attended the water system workshop and special meeting. She has been assisting with derby.
- c. Councilmember Marshall attended the water system workshop. He had met with the mayor and treasurer to discuss the IFOCUS assessment.
- d. Councilmember Chambreau attended the water system workshop. He and Councilmember Forner had attended the Tsunami Preparedness renewal meeting. He attended a Train the Trainer course at Grays Harbor College regarding Tsunami Preparedness.
- e. Councilmember Forner attended the water system workshop and special meeting and Tsunami Preparedness meeting. He was also participating in the Defensive Driving course and driving simulator at the fire station this week.

3. Mayor's Report

Mayor Cassinelli thanked Councilmember Jensen for leading the water system discussion in his absence. He further explained the many trips he has made to Olympia on behalf of the Pacific Marine Resource Committee.

H. Business

1. Professional Services Agreement for city attorney

Councilmember Chambreau shared a news article regarding a case involving Ms. Reynolds. He felt she should have explained this at the last council meeting, and the council should not have to be doing this due diligence. Councilmember Jensen and Councilmember Marshall discussed their differing recollection of how the attorney was to be utilized by the council. The mayor explained that Ms. Reynolds will be attending their meetings more often.

ACTION: Motion to authorize the mayor to execute the proposed Personal/Professional Services Agreement with Heather Reynolds, Attorney at Law, to provide legal services as requested by the city, and reconfirm her appointment as the city attorney (Chambreau/Jensen). 4 Ayes 1 Nay (Marshall) 0 Abstain.

2. Washington State Homeland Security Region 3 Mutual Aid Agreement

Councilmember Forner presented the agreement.

ACTION: Motion to approve the mayor to execute the proposed Mutual Aid Agreement (Omnibus Agreement) for Washington Homeland Security Region 3 (Forner/Chambreau). 5 Ayes 0 Nays 0 Abstain.

3. DOE State Revolving Fund Loan Agreement for First Avenue North Sewer Improvement

The mayor and treasurer explained that the final agreement had not yet been received and would be corrected to reflect a Revenue obligation versus a General obligation. Councilmember Jensen questioned whether the debt was budgeted and asked about the difference between a revenue and general obligation. Councilmember Marshall initiated a conversation regarding Seaview Sewer District's responsibility for a portion of the cost of the repairs finance by the debt.

ACTION: Motion to authorize the mayor to execute the proposed Washington State Water Pollution Control Revolving Fund Loan Agreement between the State of Washington Department of Ecology and the City of Ilwaco (L1300003) once signed by the DOE and reviewed by the attorney (Mulinix/Chambreau). Roll Call Vote: 5 Ayes 0 Nays 0 Abstain.

I. Discussion

1. DOE State Revolving Fund Loan Agreement for First Avenue North Sewer Improvement

ACTION: Motion to move to Business (Marshall/Forner). 5 Ayes 0 Nays 0 Abstain.

2. IFocus Consulting Agreement for Network Administration

Mayor Cassinelli explained that the city had IFocus provide an assessment. The assessment had many recommendations. The recommendation before the council was to enter into an agreement for monthly support of the server at city hall. Marcus Handy was present from IFocus to answer questions. Councilmember Chambreau mentioned that he did not understand all of the costs

and what their impact might be. Councilmember the additional time and materials cost may be for anticipated. Councilmember Forner asked about the service to. Councilmember Chambreau asked that a administration would like to do cost wise be provided. something better needed to be done and was concerned with the SCADA system. Councilmember than the contract. He asked for 12 months computer systems.

Marshall wanted to understand what additional services that might be other entities that they provide recommendation of what the Councilmember Marshall felt that how the relationship would interact Chambreau felt that the council needed more of estimated costs associated with the

J. Correspondence and Written Reports

1. Letters to City Council regarding the new sewer rate structure.

K. Adjournment

ACTION: Motion to adjourn the meeting (Marshall). Mayor Cassinelli adjourned the meeting at 7:30 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer